

Banner 9 Introduction

West Valley-Mission CCD - 2018



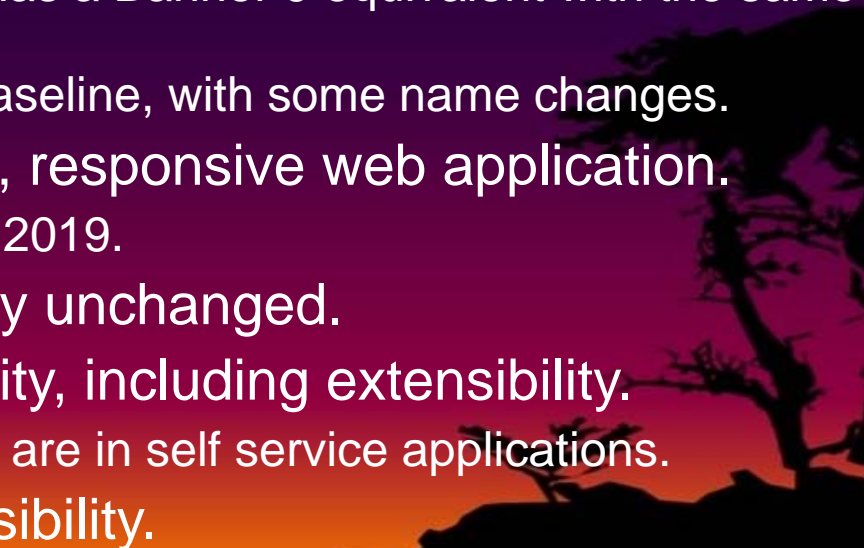
V1 E Raznick
V2 A Travis

Agenda

- What is Banner 9?
- Changes in Navigation
 - Application Navigator
 - Keyboard Shortcuts
- Demonstration
 - General Person, Job Submission, Job Sub Output Definition
- Testing Banner 9
- Practice
 - Top 3 Forms you use today



What is Banner 9?

- Conversion of Banner 8 INB Forms to a modern web interface.
 - Sometimes called Transformed Pages or Transformed Forms.
 - Every baseline Banner 8 form has a Banner 9 equivalent with the same name.
 - Much of CALB has moved to baseline, with some name changes.
 - Update of SSB 8.x to modern, responsive web application.
 - WVM will start implementing in 2019.
 - Database and Jobs are largely unchanged.
 - New Features and Functionality, including extensibility.
 - Most New features of Banner 9 are in self service applications.
 - Improved usability and accessibility.
- 
- A silhouette of a tree is visible on the right side of the slide, set against a background of a sunset or sunrise with a gradient from orange to purple.

Banner 8 – Forms (INB) → Banner 9 – Admin Pages

File Edit Options Block Item Record Query Tools Help

ORACLE

General Person Identification SPAIDEN 8.5.3.1 (DEVL0723)

ID: G08128401 Travis, Adam Generate ID: [icon]

Current Identification Alternate Identification **Address** Telephone Biographical E-mail Emergency Contact

From Date: 30-AUG-2018 To Date: [calendar icon]

Address Type: MA Main

Sequence Number: 1

Street Line 1: 100 Main ST

Street Line 2: [text box]

Street Line 3: [text box]

City: Saratoga

State or Province: CA California

ZIP or Postal Code: 94101

County: [dropdown]

Nation: [dropdown]

Telephone Type: MA Main

Area Code: [text box] Phone Number: [text box]

Inactivate Address

Source: [text box]

Delivery Point: [text box]

Correction Digit: [text box]

Carrier Route: [text box]

Last Update

User: [text box]

Activity Date: [text box]

Address start date; format (DD-MON-YYYY); blank is always effective.

Record: 1/1 <OSC>

General Person Identification SPAIDEN 9.3.6 (DEVL0723)

ADD RETRIEVE RELATED TOOLS

Start Over

ID: G08128401 Travis, Adam

Current Identification Alternate Identification **Address** Telephone Biographical E-mail Emergency Contact Additional Identification

ADDRESS INFORMATION

From Date: 08/30/2018 To Date: [calendar icon]

Address Type: MA Main

Sequence Number: 1

Street Line 1: 100 Main ST

Street Line 2: [text box]

Street Line 3: [text box]

City: Saratoga

State or Province: CA California

ZIP or Postal Code: 94101

County: [dropdown]

Nation: [dropdown]

Telephone Type: MA Main

Area Code: [text box]

Phone Number: [text box]

Extension: [text box]

Inactivate Address

Source: [text box]

Delivery Point: [text box]

Correction Digit: [text box]

Carrier Route: [text box]

Record 1 of 1

Activity Date 08/30/2018 02:03:32 PM Activity User ERAZNICK

SAVE

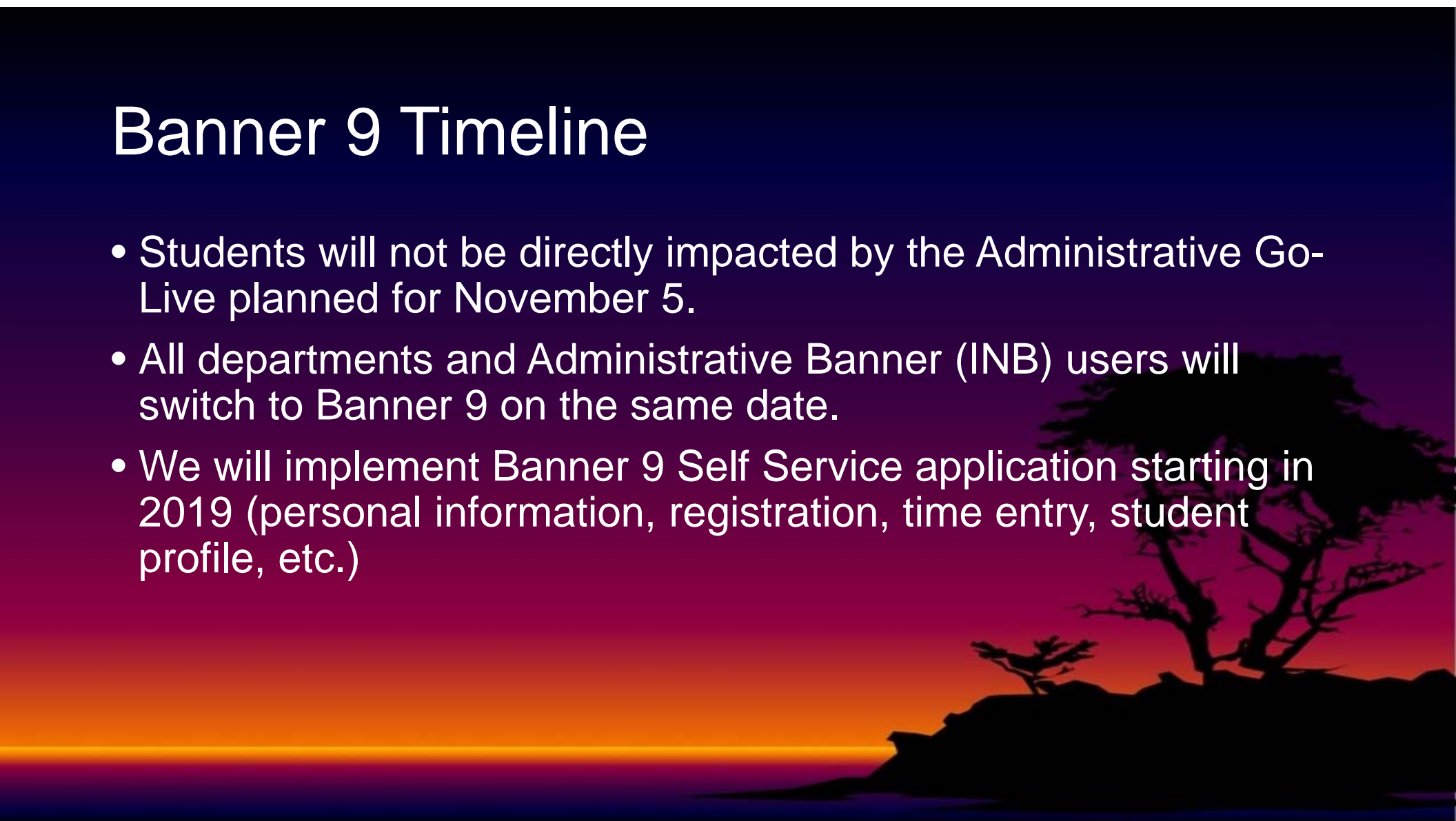
EDIT Record: 1/1 SPRADDR.SPRADDR_FROM_DATE [1] ellucian

Why Banner 9?

- Oracle will not support forms after Dec 2018.
- Responsive design – you can expand and contract the size of the page, similar to other windows.
- Can run in most current web browsers and operating systems, including tablets.
 - No longer dependent on Java plug-in or Internet Explorer.
- Improved Navigation and Search features.
- Shorter learning curve than Banner 8 forms.
- Uses Single Sign On (SSO) for authentication.
- **WVM Go-live planned for November 5th**

Banner 9 Timeline

- Students will not be directly impacted by the Administrative Go-Live planned for November 5.
- All departments and Administrative Banner (INB) users will switch to Banner 9 on the same date.
- We will implement Banner 9 Self Service application starting in 2019 (personal information, registration, time entry, student profile, etc.)



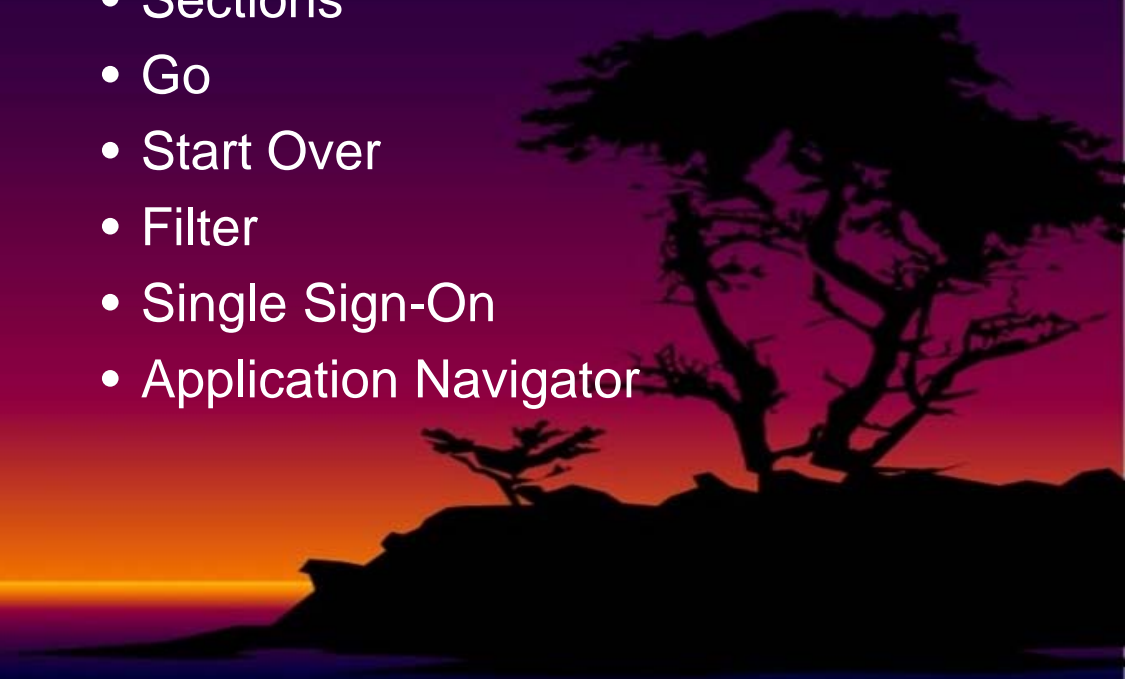
Terminology and Login Changes

Banner 8

- Forms
- Blocks
- Next Block
- Rollback
- Query
- Login with Oracle account
- Home screen/Banner Menu

Banner 9

- Pages
- Sections
- Go
- Start Over
- Filter
- Single Sign-On
- Application Navigator



Common Keyboard Shortcut Changes

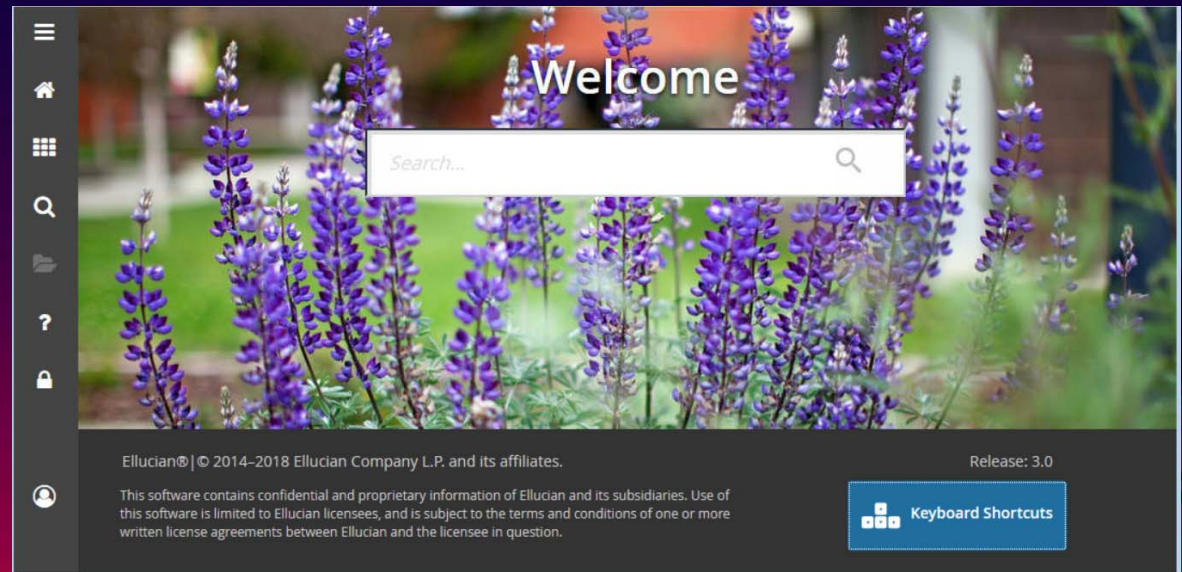
| Action | Banner 8 | Banner 9 |
|-----------------------------------|----------------|---------------|
| Next Block / Go or Next Section | CTRL+Page Down | ALT+Page Down |
| Previous Block / Previous Section | CTRL+Page Up | ALT+Page Up |
| Rollback / Start Over | SHIFT+F7 | F5 |
| Select Record | SHIFT+F3 | ALT+S |
| Access Menu | | CTRL+M |
| Access Help | | CTRL+SHIFT+L |
| Recently Opened | | CTRL+Y |

Full list available on the [Banner 9 Portal Site](#)

Application Navigator

Provides the Banner 9

- Landing Page
- Menu
- Search
- Help



Application Navigator

The screenshot shows a web application interface with a dark sidebar on the left and a main content area. The sidebar contains several icons and corresponding menu items, each highlighted with a white box and a red number. The main content area features a large 'Welcome' heading, a search bar, and a footer with copyright information and keyboard shortcuts.

- 1. Show/Hide Menu
- 2. Dashboard
- 3. Banner Menu
- 4. Search
- 5. Recently Opened
- 6. Help
- 7. Logout
- 8. Username

Search... Search Box

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Keyboard Shortcuts

AppNav with Admin Page

The screenshot displays a web-based application interface for 'General Person Identification SPAIDEN 9.3.6 (DEVL0723)'. The interface is annotated with red callout boxes pointing to various UI elements:

- Title:** Points to the main header of the application window.
- Key Block:** Points to the 'Current Identification' tab.
- Related Pages:** Points to the 'Telephone', 'Biographical', 'E-mail', and 'Emergency Contact' tabs.
- Tools Menu:** Points to the 'TOOLS' button in the top right corner.
- Close:** Points to the 'Close' button in the top right corner.
- Start Over:** Points to the 'Start Over' button in the top right corner.
- Go/Start Over:** Points to the 'Go/Start Over' button in the top right corner.
- Section:** Points to the 'NON-PERSON' section header.
- AppNav:** Points to the 'AppNav' button in the bottom left corner.
- Save:** Points to the 'SAVE' button in the bottom right corner.

The interface shows a form for 'PERSON' with fields for 'Last Name' (Travis), 'First Name' (Adam), 'Middle Name', 'Prefix', 'Suffix', 'Preferred First Name', and 'Full Legal Name'. Below this is a 'NON-PERSON' section with a 'Name' field. At the bottom, there is an 'ID AND NAME SOURCE' section with fields for 'Last Update', 'Origin' (GOAMTCH), 'User' (ERAZNICK), and 'Create Date' (08/30/2018). The footer includes 'Activity Date: 08/30/2018 02:03:32 PM', 'Activity User: ERAZNICK', and the 'ellucian' logo.

Banner 9 Short Term Exceptions

Just for the **student team**:

We will continue to have a small number of key forms that remain Banner 8 INB due to CALB compatibility:

- SOATERM
- SFAREGS
- SSASECT
- SSAACCL
- SSAACRL

These forms will be replaced with Banner Pages in the near future.

A silhouette of a tree is visible on the right side of the slide, set against a background of a sunset or sunrise with a gradient from orange to purple.

AppNav with Banner 8 Form

Only works
in Internet
Explorer!

https://appnav-dev1.ec.wvm.edu:8101/applicationNavigator/seamless

Application Navigator

ORACLE

File Edit Options Block Item Record Query Tools Help

Term Control SOATERM 8.10.7 [C3SC:8.13] (DEV10723)

Term: 201910 Winter 2019

Schedule
CRN Starting Sequence Number: 12236

Registration

In Progress Permit Calculate Time Status Include Attempted Hours Future Terms for Repeats

Hold Password: Re-Admit:

Set Registration Error Checking

Registration Fee Assessment

Online Assessment Track by CRN Refund by Total Allow Swapping On-line Exemptions Section Fees by Study Path

Reverse Non Tuition/Fee Charges

Effective Date: Original Charge Cutoff Date: 02-JAN-2019

Gradebook Parameters

Process Gradebook Controls

Title IV Date Source

Term Date Part-of-Term Dates

Web Self-Service, Voice Response and Partner Systems

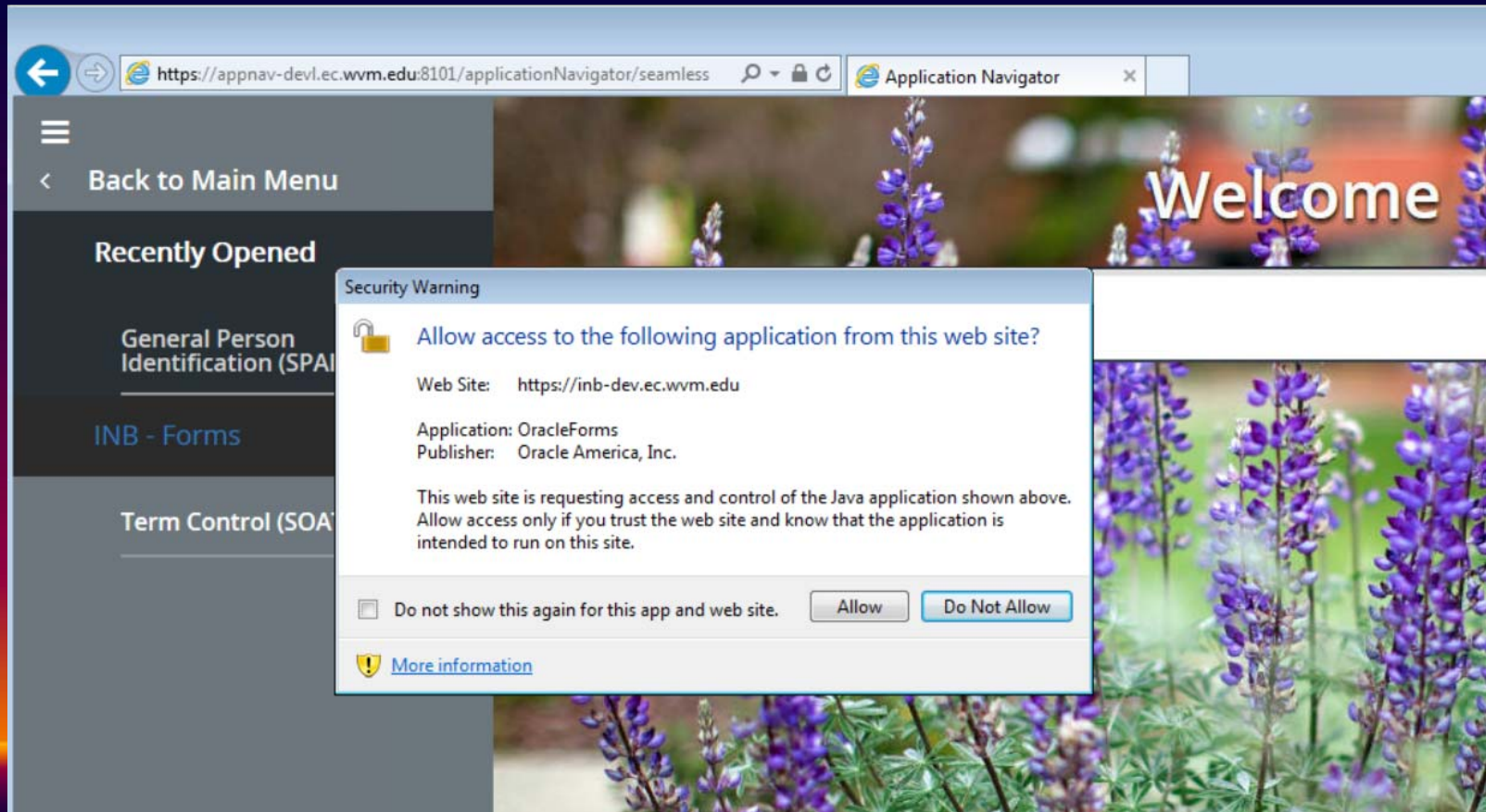
Fee Assessment

Course reference number; enter starting one-up sequence number. Do not lower number.

Record: 1/1 <OSC>

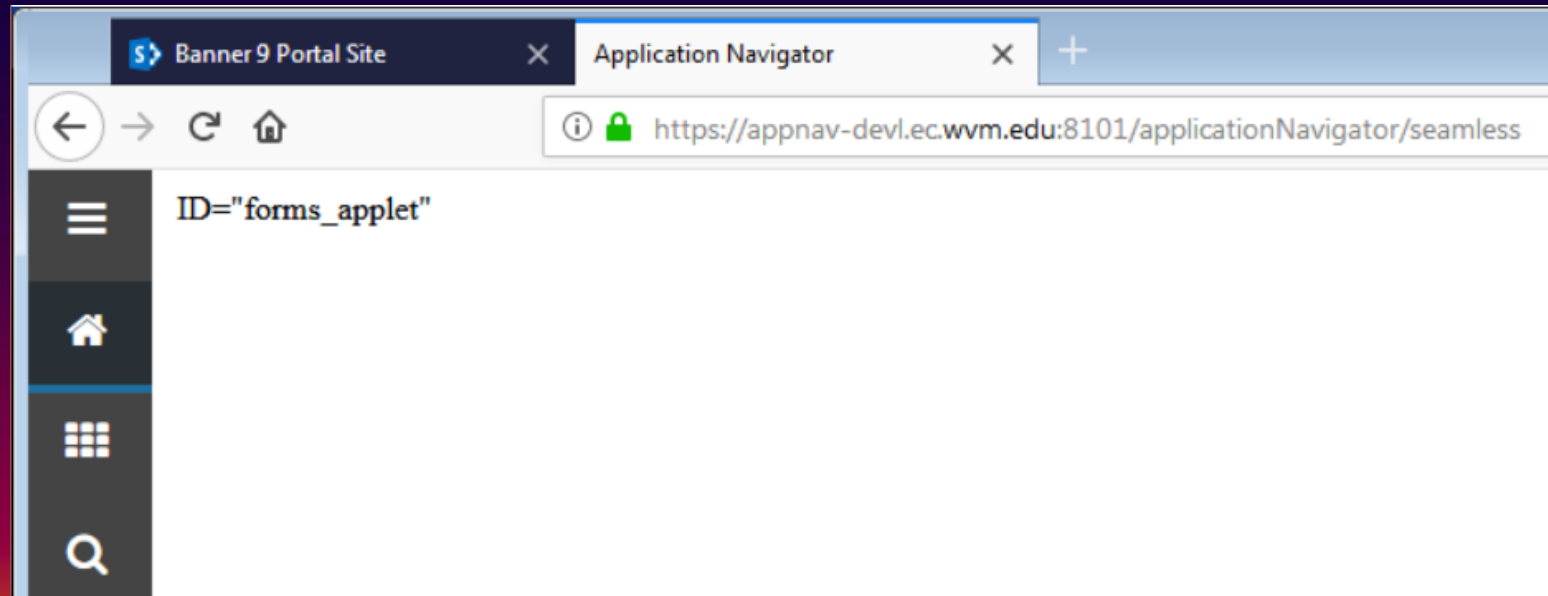
AppNav with Banner 8 Form

May see extra security warnings you must Allow.



AppNav with Banner 8 Form

This error appears when you try to open a Banner 8 form in AppNav and NOT using Internet Explorer.



Banner 9 Demo

Pages: General Person, Job Submission, Job Sub Output Definition

Key Navigation Topics:

- Help and Item Properties
- Filter
- Related and Options Menus
- New JobSub features
- Export



Banner 9 Demo – General Person

Person Search SOAIDEN 9.3.5 (DEVL0723)

PERSON SEARCH

Last Name Contains Travis

First Name Starts With Ad

Add Another Field ...

Clear All Go

Case Insensitive Query Case Sensitive Query

Banner 9 Demo – General Person

The screenshot displays the Banner 9 Person Search interface. The browser address bar shows the URL: <https://appnav-devl.ec.wvm.edu:8101/applicationNavigator/seamless>. The application title is "Person Search SOAIDEN 9.3.5 (DEVL0723)". The interface includes a navigation sidebar on the left with icons for home, search, and user profile. The main content area shows a table with one record for a person.

| ID | Last Name | First Name | Middle Name | Birth Date | Change Indicator | Prefix |
|-----------|-----------|------------|-------------|------------|------------------|--------|
| G08128401 | Travis | Adam | | 05/01/90 | | |

Below the table, there are navigation controls: "1 of 1" records, "10 Per Page", and "Record 1 of 1". There are also radio buttons for "Case Insensitive Query" (selected) and "Case Sensitive Query". At the bottom right, there are "CANCEL" and "SELECT" buttons. The footer shows "Record: 1/1" and "SPRIDEN.SPRIDEN_ID [1]". The logo "ellucian" is visible in the bottom right corner.

Banner 9 Demo – General Person

The screenshot displays a web browser window with the URL <https://appnav-devl.ec.wvm.edu:8101/applicationNavigator/seamless>. The application title is "General Person Identification SPAIDEN 9.3.6 (DEVL0723)". The user ID is "G08128401 Travis, Adam". A green notification bar at the top right states "Saved successfully (1 rows saved)".

The "Telephone" tab is active, showing the following form fields:

- Telephone Type: BU Business
- Area Code: 800
- Phone Number: 7760111
- Extension: [Empty]
- International Access: [Empty]
- Primary:
- Unlisted:
- Inactivate:
- Comment: San Diego Office
- Address Type: [Empty]
- Sequence: [Empty]

Navigation controls at the bottom of the form show "1 of 1" records and "Per Page" options. The footer includes "Activity Date 09/21/2018 08:57:07 PM", "Activity User ATRAVIS", and the "ellucian" logo.

Banner 9 Demo – General Person

The screenshot displays the Banner 9 General Person SPAIDEN 9.3.6 (DEVL0723) interface. A 'Comment Properties' dialog box is open, showing a table of attributes and values for a comment. The background interface includes a navigation sidebar, a top menu bar with 'ADD', 'RETRIEVE', 'RELATED', and 'TOOLS' buttons, and a main content area with tabs for 'Emergency Contact' and 'Additional Identification'. The 'Additional Identification' tab is active, showing a search field with 'San Diego Office' and several checkboxes for 'Primary', 'Unlisted', and 'Inactivate'. The status bar at the bottom indicates 'Activity Date: 09/21/2018 08:57:07 PM', 'Activity User: ATRAVIS', and 'Record: 1/1'.

| Attributes | Values |
|---------------------|-----------------------------------|
| Data Block | SPRTELE |
| Data Type | String |
| Delete Allowed | true |
| Double Click Event | WHEN-MOUSE-DOUBLECLICK |
| Extensions | {"SDE":"0","SDE_ENABLED":"false"} |
| Filter Mode | false |
| Format Default | false |
| Insert Allowed | true |
| Item is Valid | true |
| Logical Name | sprteleComment |
| Maximum Data Length | 60 |

Banner 9 Demo – General Person

The screenshot shows a web browser window displaying the Banner Student Online Help page. The browser's address bar shows the URL: https://banner.sig.sh/bannerHelp/help/en/Banner_Student/webhelp/index.html#c_spaiden_gener. The page title is "Banner Student Online Help". The left sidebar contains a table of contents with various help topics, including "Banner Student Online Help, August 2016", "Admissions Application/Checklist Summary (SAAACKL) page", "Admissions Application (SAAADMS) page", "Application User Defined Flags/Fields (SAAAUDF) page", "Admissions Checklist Rules (SAACHKB) page", "Admissions Decision and Rating Batch Entry (SAADCBT) page", "Admissions Decision (SAADCRV) page", "Admissions Decision Rules (SAADCSN) page", "Electronic Application Process (SAAFAPS) page", "Electronic Admissions Procedure/Routine Control (SAAECRL) page", "EDI Cross-Reference Term Code Rules (SAAECTM) page", "Electronic Admissions Application Rules (SAAERUL) page", "Electronic Application Submitted (SAAETBL) page", "Admissions Mass Entry (SAAMAPP) page", "Quick Entry Rules (SAAQKER) page", "Application Questions/Answers (SAAQUAN) page", "Quick Entry (SAAQUIK) page", "Admissions Rating (SAARRAT) page", "Admissions Rating Type Rules (SAARRCT) page", "Admissions Rating Formula Definition (SAARRDF) page", "Admissions Rating Factor Rules (SAARRFT) page", "Admissions Application Summary (SAASUMI) page", and "Web Admissions Term Calendar Rules (SAAWAAD) page".

General Person Identification (SPAIDEN) page

Use the General Person Identification page to capture biographic/demographic information for all persons/non-persons associated with the institution.

Persons/non-persons may belong to any or all of the installed applications (Banner Student, Banner Finance, etc.). All persons/non-persons are first entered into the database using this page. The information maintained in this page is specific to the person/non-person and does not relate to the person's/non-person's involvement at the institution. All other modules/applications are dependent on the information captured and maintained in this page. Any changes or additions to a person's/non-person's biographic/demographic information must be made in this page.

You can access the Common Matching Entry (GOAMTCH) page from SPAIDEN to enter information for a new ID and then execute the matching process before a new PIDM is created in Banner®. To do this, turn on Common Matching for the institution using the **OnlineMatching Process Enabled (Indicator)** on GUAINST. In addition, the user attempting to access GOAMTCH must not have been excluded from using it on GORCMUS. If user has been excluded from Common Matching on GORCMUS, he/she can access GOAMTCH from the Banner menu system.

To open GOAMTCH from SPAIDEN: enter GENERATED in the **ID** field, select the **Generate ID** button, or enter an ID in the **ID** field that does not exist in Banner. The GOAMTCH page will automatically be displayed. If a person record is created using only the GOAMTCH page, the **Origin** field (on SPAIDEN and SPRIDEN) will be set to GOAMTCH. If the person record is created using SRRSRIN or SRIPREL, then the **Origin** field will be set to SRKPREL.

You can search on person last and first names and non-person names by text to see if similar names exist. Use the **Search** feature from the **LastName** and **First Name** fields to view similar names on the Person Search (SOAIDEN) page. Use the **Search** feature from the Non-Person Name Information **Name** field to view similar names on the Non-Person Search (SOACOMP) page.

You can view the user ID and the page or process which created that name/ID record in the ID and Name Source section.

Main window

The main window contains the key block and the Current Identification section.

Alternate Identification window

Use this window to enter or change information for an alternate ID and name.

Address Information window

Use this window to enter address and delivery information for the person.

Telephone window

This window displays information from the main section of SPATELE. You can view and update telephone records in this window.

Biographical window

This window displays information from the main section of SPAPERS. You can view and update person records in this window.

Banner 9 Demo – Job Submission

Process Submission Controls GJAPCTL 9.3.7 (DEVL0723) ADD RETRIEVE RELATED TOOLS

Process: GURPDED Data Element Dictionary Parameter Set: Start Over

PRINTER CONTROL Insert Delete Copy Filter

Printer: DATABASE Submit Time: PDF Font Size: 8
Special Print: MIME Type: PDF Delete After Days: 14
Lines: 60 PDF Font: COURIER_BOLD Delete After Date: 10/05/2018

PARAMETER VALUES Insert Delete Copy Filter

| Number * | Parameters | Values |
|----------|--------------------------|---------|
| 01 | USERID of Table Creator | SATURN |
| 02 | Table(s) to be Reported | SPRIDEN |
| 03 | USERID of View Creator | |
| 04 | View(s) to be Reported | |
| 05 | Binding Margin Option | Y |
| 06 | Heading Underline Option | N |

1 of 1 Per Page Record 2 of 6

LENGTH: 30 TYPE: Character O/R: Required M/S: Single
Enter Table Name to Be Reported, Wildcards Accepted.

SUBMISSION Insert Delete Copy Filter

Save Parameter Set as Hold / Submit Hold Submit

Name: Description:

EDIT Record: 1/1 SUBMIT_BLK.DISPLAY_SAVE_DEFAULTS [1] SAVE ellucian

Banner 9 Demo – Job Submission

The screenshot displays the 'Saved Output Review' window in Banner 9. The window title is 'Saved Output Review GJREVO 9.3.7.1 (DEVL0723)'. The main content area shows the following information:

- Process: GURPDED Data Element Dictionary
- Number: 165912
- File Name: gurpped_165912.lis
- Beginning Date Saved: [blank]
- Lines: 70

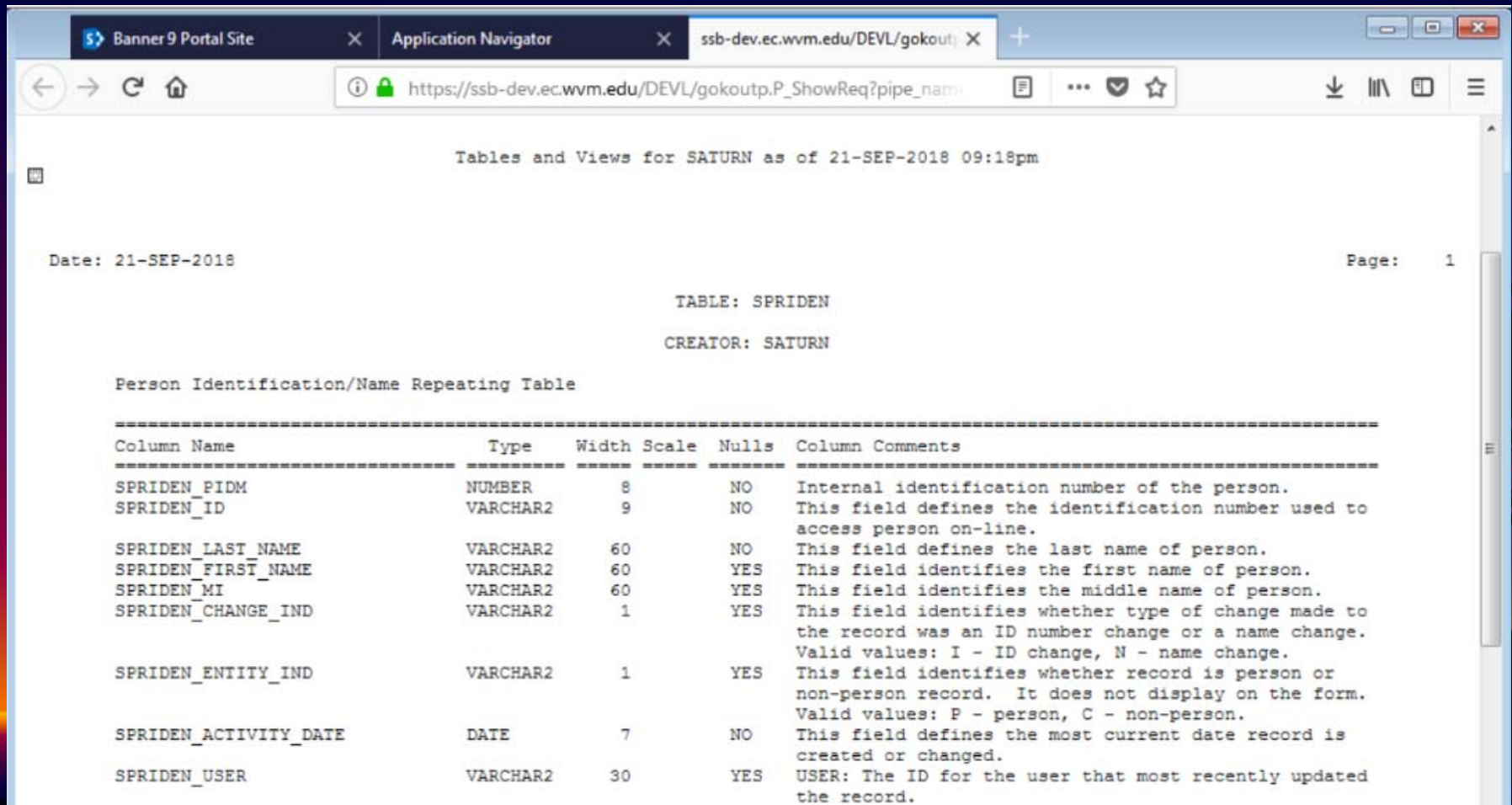
The main content area contains the following text:

```
Tables and Views for SATURN as of 21-SEP-2018 09:18pm
```

At the bottom of the main content area, the text 'TABLE: SPRIDEN' is visible.

The window includes a toolbar with 'Insert', 'Delete', 'Copy', and 'Filter' options. The status bar at the bottom shows 'EDIT', 'Record: 1/70', 'GUROUTP.OUTPUT_LINE [1]', and the 'ellucian' logo.

Banner 9 Demo – Job Submission



The screenshot shows a web browser window with the following tabs: Banner 9 Portal Site, Application Navigator, and ssb-dev.ec.wvm.edu/DEVL/gokoutp. The address bar shows the URL: https://ssb-dev.ec.wvm.edu/DEVL/gokoutp.P_ShowReq?pipe_name. The page content displays the following information:

Tables and Views for SATURN as of 21-SEP-2018 09:18pm

Date: 21-SEP-2018 Page: 1

TABLE: SPRIDEN
CREATOR: SATURN

Person Identification/Name Repeating Table

| Column Name | Type | Width | Scale | Nulls | Column Comments |
|-----------------------|----------|-------|-------|-------|---|
| SPRIDEN_PIDM | NUMBER | 8 | | NO | Internal identification number of the person. |
| SPRIDEN_ID | VARCHAR2 | 9 | | NO | This field defines the identification number used to access person on-line. |
| SPRIDEN_LAST_NAME | VARCHAR2 | 60 | | NO | This field defines the last name of person. |
| SPRIDEN_FIRST_NAME | VARCHAR2 | 60 | | YES | This field identifies the first name of person. |
| SPRIDEN_MI | VARCHAR2 | 60 | | YES | This field identifies the middle name of person. |
| SPRIDEN_CHANGE_IND | VARCHAR2 | 1 | | YES | This field identifies whether type of change made to the record was an ID number change or a name change. Valid values: I - ID change, N - name change. |
| SPRIDEN_ENTITY_IND | VARCHAR2 | 1 | | YES | This field identifies whether record is person or non-person record. It does not display on the form. Valid values: P - person, C - non-person. |
| SPRIDEN_ACTIVITY_DATE | DATE | 7 | | NO | This field defines the most current date record is created or changed. |
| SPRIDEN_USER | VARCHAR2 | 30 | | YES | USER: The ID for the user that most recently updated the record. |

Banner 9 Demo – Job Submission

✕ Saved JobSub Reports GJAJLIS 9.3.7 (DEVL0723) ADD RETRIEVE RELATED TOOLS

Job: GURPDED Data Element Dictionary User ID: ATRAVIS Start Over

JOB SUBMISSIONS REPORTS Insert Delete Copy Filter

| J... | File Name | Job Number | Create Date | Created By User | Printer Code | Pr... | MIME Type * | P... | F... | Delete After Days | Dele |
|--------------------|--------------------|------------|-------------------------|-----------------|--------------|-------|-------------|------|------|-------------------|------|
| GU | gurpded_165912.pdf | 165912 | 09/21/2018 09:18:04 ... | ATRAVIS | | | PDF | COL | 8 | 14 | 10/1 |

1 of 1 Per Page Record 1 of 1



Banner 9 Demo – Job Submission

The screenshot shows the Adobe Acrobat Pro interface. The title bar reads "gurped_165912.pdf - Adobe Acrobat Pro". The menu bar includes "File", "Edit", "View", "Window", and "Help". The toolbar contains various icons for file operations and navigation. The main content area displays a PDF document with the following text:

Date: 21-SEP-2018
Page: 1

TABLE: SPRIDEN
CREATOR: SATURN

Person Identification/Name Repeating Table

| Column Name | Type | Width | Scale | Nulls | Column Comments |
|--------------------|----------|-------|-------|-------|---|
| SPRIDEN_PIDM | NUMBER | 8 | | NO | Internal identification number of the person. |
| SPRIDEN_ID | VARCHAR2 | 9 | | NO | This field defines the identification number used to access person on-line. |
| SPRIDEN_LAST_NAME | VARCHAR2 | 60 | | NO | This field defines the last name of person. |
| SPRIDEN_FIRST_NAME | VARCHAR2 | 60 | | YES | This field identifies the first name of person. |
| SPRIDEN_MI | VARCHAR2 | 60 | | YES | This field identifies the middle name of person. |
| SPRIDEN_CHANGE_IND | VARCHAR2 | 1 | | YES | This field identifies whether type of change made to name change. |

Valid values: I - ID change, N - name change.

A tooltip in the top right corner says: "Click on Tools, Sign, and Comment to access additional features."

Banner 9 Demo – Job Output

The screenshot displays a web browser window with the URL <https://appnav-devl.ec.wvm.edu:8101/applicationNavigator/seamless>. The main content area features a 'Welcome' banner with a background image of purple lupine flowers. A modal window titled 'output' is open, listing the following items:

- JobSub Output Definition** (GJJBMO)
- JobSub Output Definition Inquiry** (GJJJBMQ)
- Delete Saved Output** (GJJBVQ)

The interface includes a dark sidebar on the left with navigation icons for home, grid, search, and user profile. The browser's address bar and navigation controls are visible at the top.

Banner 9 Demo – Job Output

JobSub Output Definition GJAJBMO 9.3.7 (DEVL0723) ADD RETRIEVE RELATED TOOLS

JOBSUB OUTPUT DEFINITION Insert Delete Copy Filter

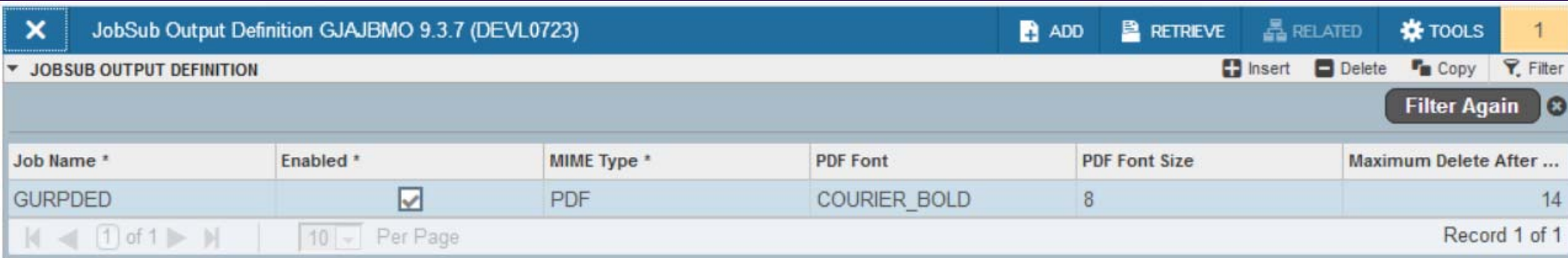
Job Name Equals

Add Another Field ...

Clear All Go



Banner 9 Demo – Job Output



The screenshot shows the Banner 9 JobSub Output Definition interface. At the top, there is a blue header bar with a close button (X) and the title "JobSub Output Definition GJAJBMO 9.3.7 (DEVL0723)". To the right of the header are buttons for "ADD", "RETRIEVE", "RELATED", and "TOOLS", along with a page indicator "1". Below the header is a sub-header "JOBSUB OUTPUT DEFINITION" with action buttons for "Insert", "Delete", "Copy", and "Filter". A "Filter Again" button is also present. The main content is a table with the following columns: "Job Name *", "Enabled *", "MIME Type *", "PDF Font", "PDF Font Size", and "Maximum Delete After ...". The table contains one row with the following data: "GURPDED", a checked checkbox, "PDF", "COURIER_BOLD", "8", and "14". At the bottom of the table, there is a pagination bar showing "1 of 1" records, a "10" items per page dropdown, and "Record 1 of 1".

| Job Name * | Enabled * | MIME Type * | PDF Font | PDF Font Size | Maximum Delete After ... |
|------------|-------------------------------------|-------------|--------------|---------------|--------------------------|
| GURPDED | <input checked="" type="checkbox"/> | PDF | COURIER_BOLD | 8 | 14 |

Banner 9 Demo – Job Output

The screenshot shows the Banner 9 Job Sub Output Definition interface. The main window is titled "JobSub Output Definition GJAJBMO 9.3.7 (DEVL0723)". It features a table with columns: Job Name *, Enabled *, MIME Type *, PDF Font, PDF Font Size, and Maximum Delete After ... The table lists various job names such as AAPACKN, AAPADJS, AAPCARD, AAPFEED, AAPREMD, AAPRNEW, AAPSTAT, ADPACCT, ADPCFAE, ADPEXP, ADPFEED, ADPPFED, ADPVSER, AFPCAMR, AFPDONR, AFPSOLA, AFPSOLB, AFPSOLC, and AFPTELF. A modal dialog box titled "Opening GJAJBMO.csv" is overlaid on the table. The dialog contains the following text: "You have chosen to open: GJAJBMO.csv which is: Microsoft Excel Comma Separated Values File from: https://banneradmin-devl.ec.wvm.edu". Below this, it asks "What should Firefox do with this file?" and provides three options: "Open with" (selected) with a dropdown menu showing "Microsoft Excel (default)", "Save File", and "Do this automatically for files like this from now on." The dialog has "OK" and "Cancel" buttons at the bottom. The interface also includes a top toolbar with "ADD", "RETRIEVE", "RELATED", and "TOOLS" buttons, and a bottom status bar with "Activity Date 07/23/2018 01:24:44 AM", "Activity User BASELINE", "EDIT", "Record: 1/728", "GJRJBMO.GJRJBMO_JOB [1]", and "ellucian" logo.

| Job Name * | Enabled * | MIME Type * | PDF Font | PDF Font Size | Maximum Delete After ... |
|------------|--------------------------|-------------|----------|---------------|--------------------------|
| AAPACKN | <input type="checkbox"/> | Plain Text | | | 999 |
| AAPADJS | <input type="checkbox"/> | Plain Text | | | 999 |
| AAPCARD | <input type="checkbox"/> | | | | 999 |
| AAPFEED | <input type="checkbox"/> | | | | 999 |
| AAPREMD | <input type="checkbox"/> | | | | 999 |
| AAPRNEW | <input type="checkbox"/> | | | | 999 |
| AAPSTAT | <input type="checkbox"/> | | | | 999 |
| ADPACCT | <input type="checkbox"/> | | | | 999 |
| ADPCFAE | <input type="checkbox"/> | | | | 999 |
| ADPEXP | <input type="checkbox"/> | | | | 999 |
| ADPFEED | <input type="checkbox"/> | | | | 999 |
| ADPPFED | <input type="checkbox"/> | | | | 999 |
| ADPVSER | <input type="checkbox"/> | | | | 999 |
| AFPCAMR | <input type="checkbox"/> | | | | 999 |
| AFPDONR | <input type="checkbox"/> | | | | 999 |
| AFPSOLA | <input type="checkbox"/> | | | | 999 |
| AFPSOLB | <input type="checkbox"/> | Plain Text | | | 999 |
| AFPSOLC | <input type="checkbox"/> | Plain Text | | | 999 |
| AFPTELF | <input type="checkbox"/> | Plain Text | | | 999 |

Activity Date 07/23/2018 01:24:44 AM Activity User BASELINE

EDIT Record: 1/728 GJRJBMO.GJRJBMO_JOB [1] ellucian

Banner 9 Demo – Job Output

GJAIBMO [Read-Only] - Microsoft Excel

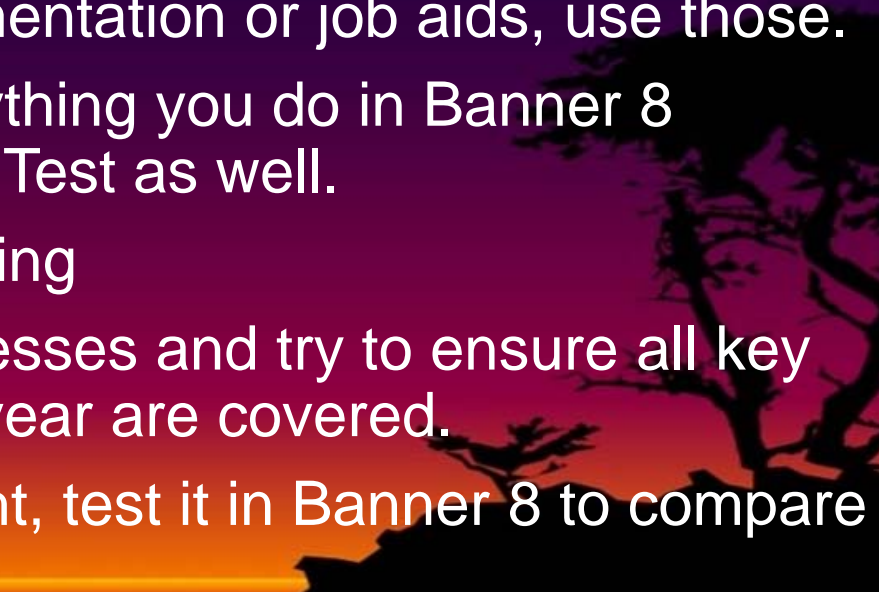
File Home Insert Page Layout Formulas Data Review View Acrobat

Clipboard Font Alignment Number Styles

A250 GURPDED

| | A | B | C | D | E | F | G | H | I | J | K |
|-----|---------|---|----------|-----------------|---|---|--------------|-----|---|---|---|
| 249 | GURJSDN | N | BASELINE | 7/23/2018 1:24 | 2 | | | 999 | | | |
| 250 | GURPDED | Y | ATRAVIS | 9/21/2018 17:41 | 1 | 8 | COURIER_BOLD | 14 | | | |
| 251 | GURTABL | N | BASELINE | 7/23/2018 1:24 | 2 | | | 999 | | | |
| 252 | GURTEXT | N | BASELINE | 7/23/2018 1:24 | 2 | | | 999 | | | |
| 253 | GURTPAC | N | BASELINE | 7/23/2018 1:24 | 2 | | | 999 | | | |
| 254 | GUSMDID | N | BASELINE | 7/23/2018 1:24 | 2 | | | 999 | | | |
| 255 | HWSRCTL | N | BASELINE | 7/23/2018 1:24 | 2 | | | 999 | | | |
| 256 | ISRKADM | N | BASELINE | 7/23/2018 1:24 | 2 | | | 999 | | | |
| 257 | ISRKBIL | N | BASELINE | 7/23/2018 1:24 | 2 | | | 999 | | | |
| 258 | ISRKCRS | N | BASELINE | 7/23/2018 1:24 | 2 | | | 999 | | | |
| 259 | ISRKGRD | N | BASELINE | 7/23/2018 1:24 | 2 | | | 999 | | | |
| 260 | ISRKSCH | N | BASELINE | 7/23/2018 1:24 | 2 | | | 999 | | | |

Banner 9 Testing Strategies

- If you have a written test plan, you can use that to guide all pages and processes that must be tested.
 - If you have procedure documentation or job aids, use those.
 - Parallel processing: for everything you do in Banner 8 Production, try it in Banner 9 Test as well.
 - Unit Testing vs Lifecycle Testing
 - Think about occasional processes and try to ensure all key processes that occur with a year are covered.
 - If something doesn't look right, test it in Banner 8 to compare results.
- 
- A silhouette of a tree is visible on the right side of the slide, set against a background of a sunset or sunrise with a gradient from orange to purple.

Banner 9 Practice

- *WVM Banner resources:*
<https://wvmccd.sharepoint.com/sites/Banner9/SitePages/Banner-9-Portal-Site.aspx>
 - Includes link to Test Banner 9 Instance
- Can use any web browser, but Firefox and Chrome perform best.
 - Must use IE if you need to access any Banner 8 forms (SOATERM, SFAREGS, SSASECT, SSAACCL, SSAACRL)
- If problems, clear cache and restart browser, and/or use Private Browsing/Incognito.

Banner 9 Login

Logging in to Banner 9 is different !

You will use your WVM email account (*really Active Directory or "AD"*)

West Valley Employees:

Firstname.lastname@westvalley.edu

Mission Employees:

Firstname.lastname@missioncollege.edu

District Employees:

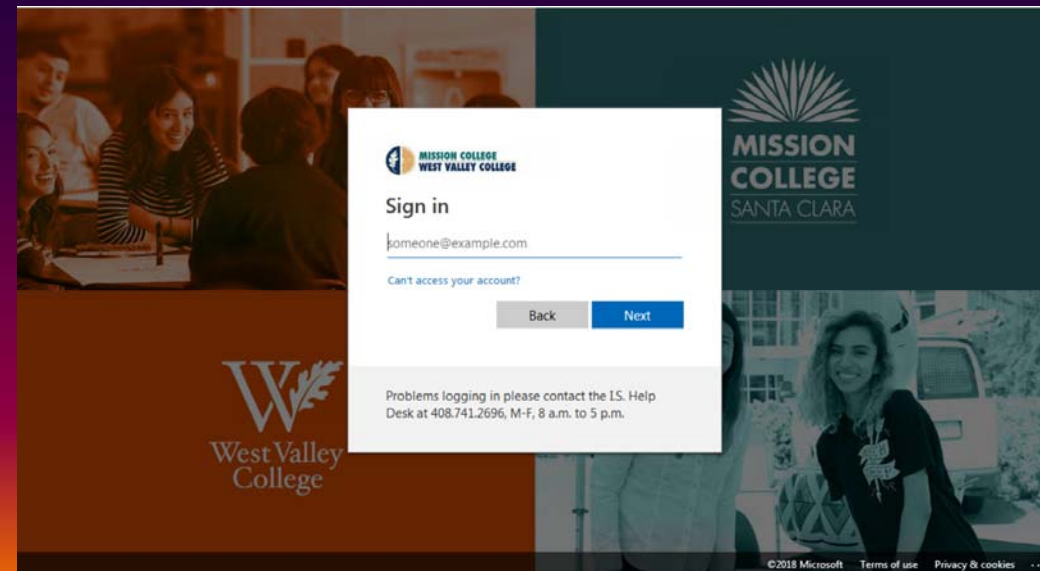
Firstname.lastname@wvm.edu

Part Time Faculty, and Short Term Employees of all e-classes:

firstname.lastname@wvm.edu

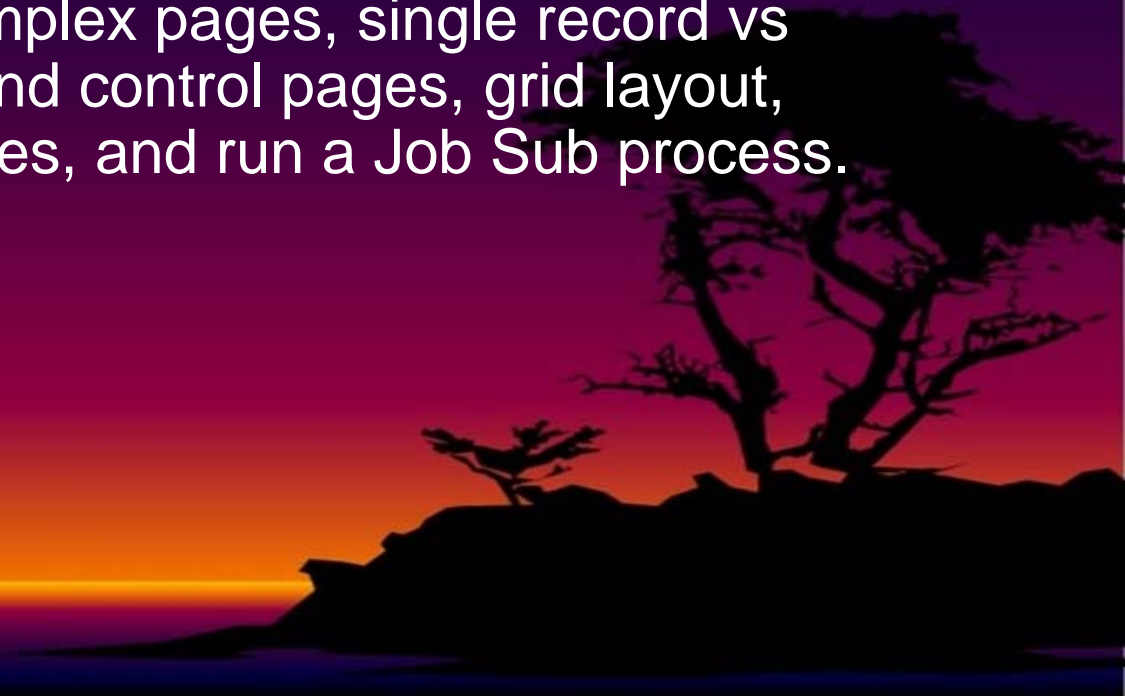
Password:

Same as when logging in to computer or webmail



Banner 9 Practice

- Pick 3 to 5 forms you commonly use and test each Banner 9 page.
- Try to ensure you look at complex pages, single record vs multiple record pages, rule and control pages, grid layout, inquiry pages, validation pages, and run a Job Sub process.
- Questions?



Banner 9 Summary

- *WVM Banner 9 Portal:*
<https://wvmccd.sharepoint.com/sites/Banner9/SitePages/Banner-9-Portal-Site.aspx>
 - Includes link to Test Banner 9 Instance and Banner 9 Reference handout.
- **WVM Go-live planned for November 5th**
- Self Service implementation starts in 2019.

